

**ALABAMA DRYCLEANING ENVIRONMENTAL RESPONSE TRUST
ADVISORY BOARD**

**INSTRUCTIONS FOR
APPROVED DRYCLEANER ENVIRONMENTAL
CONSULTANT (ADEC) APPLICATION**

- A. Type or print, using blue or black ink to complete this form. Incomplete or illegible forms will not be accepted. Retain a copy of this form and all attachments for your records. All attachments to this application shall be typewritten.
- B. The deadline for receipt of applications is 45 days after legal notice is published by the Board.
- C. Three copies of the applications shall be submitted by certified mail or other mailing method which provides the applicant a receipt to:

Alabama Drycleaning Environmental Response Trust Advisory Board
610 South McDonough Street
Montgomery, Alabama 36104

An original signed transmittal letter must accompany all copies of the application submitted. This letter shall provide the name, title, address, and telephone number of the official contact and the alternate contact.

- D. Applicants should consult ADEM Administrative Code R. 335-16-4-.02 for the requirements of an initial investigation. The requirements of a property assessment are contained in R. 335-16-6-.01 and property remediation in R. 335-16-6-.02. The terms investigation, assessment, and remediation used in this form are interchangeable with initial investigation, property assessment, and property remediation respectively.
- E. The appearance of a firm on the Board's list of approved contractors shall in no way establish liability or responsibility on the part of the Board or the State of Alabama in regard to the services provided by the firm or circumstances which may occur as a result of such services.
- F. Misrepresentation of any information in application or future submittals shall be cause for disqualification of a firm from further consideration or removal of a firm from the approved list.
- G. The appearance on the ADEC list is not an endorsement by the Board or the State of Alabama for the company to perform any services outside of the Fund Program.

- H. A person or company working as a subcontractor under contract to an ADEC is not required to be classified as an ADEC. The subcontractor must maintain all applicable license(s) and/or registration(s) required in the State of Alabama for work performed.
- I. Consulting firms are strongly encouraged to obtain a copy of the *Alabama Investigation and Remediation Guide*, an ADEM guidance document prepared for Alabama industries or individuals involved in environmental investigation assessment, and remediation of projects. The guidance document may be downloaded from the ADEM web site, www.adem.state.al.us. In addition, firms are encouraged to obtain a copy of the ADEM regulations for the Drycleaning Trust Fund program, ADEM Admin. Code R. 335-16. The regulations may also be downloaded from the ADEM web site. Consulting firms should also obtain a copy of the Board's Rules, Chapter 287-1-1. The Rules may be downloaded from the State of Alabama's web site at:

www.alabamaadministrativecode.state.al.us.

- J. Other information requests should be submitted to the Board at the following address:

Alabama Drycleaning Environmental Response Trust Advisory Board
610 South McDonough Street
Montgomery, Alabama 36104
(334) 263-6115

A web site is being developed that will have copies of all regulations and forms. Please call the Board at (334) 263-6115 to determine status of web site and web address if applicable or ask for an electronic copy of the rules or forms.